**BOARD MEETING AGENDA**

**Sept. 16, 2015 5:00 – 7:00 PM Syringa Mountain School**

**Attending:**

1. Verse

*The heart of the Waldorf method is the conviction that education is an art-it must speak to the child’s experience. To educate the whole child, his heart and will must be reached as well as his mind. -Rudolf Steiner*

1. Public Comment-3 minutes per person. Permission with the Chairman of the Board to speak.
2. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
3. Consent agenda
   1. Approval of Aug. 25, 2015 Board Meeting Minutes
4. Old Business
   1. New Board Member - Randy Flood to be sworn in.

I do solemnly swear (or affirm, if re-elected) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Director of the SMS Public Charter School according to the best of my ability.

* Signing of the Code of Ethics
  1. Board Self- Evaluations
  2. Update on Ellie Gilbreath – Phoebe
  3. Financial Audit due Oct. 15th

1. New Business
   1. New Board Member - Randy Flood to be sworn in. (see below)
   2. Development Director’s Update – Helene
      1. New donation received – Kate Sokoloff : $1000 toward scholarship fund
      2. Parent education evening
   3. Funding needs anticipated 2016-17 school year – 7th grade
   4. Board Calendar – Policy Review Calendar (see below)
      1. September: Finish Board Self Evaluations, Goal Setting, Fundraising Plan
      2. October: Review 2000 Policies
2. Executive Session as Authorized by Idaho Code 67-2345b for personnel issues or other identified legitimate reasons as identified by Open Meeting Law.
3. Next Board Meeting Date: Oct. Oct. 21st – 5pm
4. Adjournment of Aug. 25th, 2015 Board Meeting – Ben motioned to adjourn the meeting, Greg seconded.

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.

1. Section 4.7 Oath of Directors
2. An oath of office shall be administered to each Director, whether elected, re-elected or appointed. The oath may be administered by the Secretary or by a Director of the charter school. The records of the charter school shall show such oath of office to have been taken, by whom the oath was administered and shall be filed with the official records of the charter school. The Director is required to take his/her oath within ten (10) days after the Director has notice of his/her election or appointment, or within fifteen (15) days from the commencement of his/her term of office, whichever comes first. Before any Director elected or appointed enters upon the duties of his/her office, he/she must take the following oath:
3. I do solemnly swear (or affirm, if re-elected) that I will support the Constitution of the United States, and the Constitution of the State of Idaho, and that I will faithfully discharge the duties of Director of the SMS Public Charter School according to the best of my ability.
4. Section 4.8 Charter Board Code of Ethics
5. Upon election/appointment or within fifteen (15) days from the commencement of his/her term of office, whichever comes first, the Director will sign the Charter Board Code of Ethics. A file of signed Code of Ethics will be kept in the office of the Board Secretary or his/her designee.

SMS BOARD calendar 2015-16

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| |  |  |  | | --- | --- | --- | | MONTH | DATE | Complte? | | JULY | 7/ | ongoing | | AUGUST |  |  | | SEPTEMBER | 9/16 | ongoing | | OCTOBER |  |  | | NOVEMBER |  |  | | DECEMBER |  |  | | JANUARY |  |  | | FEBRUARY |  |  | | MARCH |  |  | | APRIL |  |  | | MAY |  |  | | JUNE |  |  | | |  | | --- | | agenda item | | strategic plan | | Board roles and committees reviewed/elected, Review audit results | | board self evaluation, GOAL Setting, Fundraising Plan | | review 2000 policies | | REview 3000 policies | | review 4000 policies | | review 5000 policies, Schedule Audit, DIRECTOR EVALUATION BEGINS | | review 7000 policies, review stratregic plan | | review 8000 policies, DIRECTOR EVALUATION | | review 9000 policies, STAFF HIRING | | monitor student achievement, review program, publish proposed budget | | Annual budget meeting, annual review of bylaws | |

**Current Enrolment Numbers:**

**KG – 13, 1st – 23, 2nd – 18, 3rd – 21, 4th – 23, 5th – 23, 6th – 14 Total: 135 (budgeted for 145)**