**Board Meeting Minutes**

**June 29th, 2016 5:00 – PM Syringa Mountain School**

**Facilitator/Time Keeper: Bobbi Filbert, Minutes: Stefanie O’Neill**

Attending: Board Members: Randy Flood, Greg Bloomfield, Jessica Banks, Stefanie O’Neill, Bobbi Filbert

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| Agenda Item | Time | | Presenter | | | Topic |
| 1. Verse | **5:00** | ***Receive the children in reverence; educate them in love; let them go forth in freedom.” – Rudolph Steiner*** | | | | |
| 1. Public Comment-3 minutes per person. Permission of the Chairman of the Board to speak. | **5:05** | Public | | Crystal Wold asked to speak. She asked the Board to consider putting her on a teacher contract as she now has a teacher certification. | | |
| 1. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda | **5:15** | Greg | | Stefanie requested to add two items to the agenda. 1) Bank Authorization changes and 2) a policy change to the 7000 series.  Jessica Banks made a motion to add two items to the agenda. 1) Bank Authorization changes and 2) a policy change to the 7000 series. Randy Flood 2nd. All in Favor: Jessica Banks Bobbi Filbert, Randy Flood, Greg Bloomfield, Stefanie O’Neill. Nays: None. No Discussion. Motion Passes | | |
| 1. Consent Calendar    1. Approval of the June 15th, 2016 board meeting minutes | **5:20** | Greg | | Randy Flood made a motion to approve the consent calendar. Jessica Banks 2nd. All in Favor: Jessica Banks Bobbi Filbert, Randy Flood, Greg Bloomfield, Stefanie O’Neill. Nays: None. No Discussion. Motion Passes | | |
| 1. Old Business    1. Construction Update    2. Building Purchase Update    3. Financial Update    4. Enrollment Update    5. Hiring Update    6. Harvest Gala | **5:25** | Christine  Randy  Christine  Christine  Christine  Bobbi | | 1. Christine wanted to make it clear that we cannot open the school doors in September unless the foundation and pilings are in place before the start of school. Jolyon will have documents prepared by July 1st for submission to the City on July 5th. Stefanie is publishing the bid notice for the paper. The rest of work must be completed during the school year. 2. Randy spoke with the Realtor for the building owner and the asking price is $1,350,000 and she will not come down. The Board will proceed with the USDA Loan process. 3. Bobbi asked when we were informed that our funding was changing. Christine stated that it was in May. Randy stated that 4. Increase of 3 kids over last board meeting. Will have solid numbers emailed to the Board upon her return on July 5th. 5. An offer extended to Loretta S. for the position of School Secretary. Christine stated that there is no signed contract from Julie O’Meara for the position of Development Director. Christine is lining up other meetings until the signed contract is received. Greg will be setting up a meeting to with Terry Ryan to discuss more funding from JA and Kathryn Albertsons Foundation ad would like a Development Director on Board before that meeting. Heather Livingston will start on August 22nd as a part time assistant and part time paraprofessional at 29 hours a week. The second admin. Assistant position has been eliminated due to budget constraints. 6. Bobbi has concerns regarding the Harvest Gala and it’s ability to raise the money that is needed. She is also concerned about Sun Valley as a location. Christine stated that Sun Valley is the easiest option in terms of man power and money. Greg stated that we MUST have a fundraiser in the Fall and this event needs to go forward as approved by the Board at the June 15th, 2016 meeting.   . | | |
| 1. New Business    1. Appoint Tenaya Kolar to the SMS Board of Directors in the position of Parent Council Liaison in a term that expires in April of 2017.    2. Discussion of hiring for janitorial services, snow removal, and, various building maintenance.    3. Bank Authorizations    4. Policy Change | **6:15** | Stefanie  Christine  Stefanie  Stefanie | | 1. Randy Flood made a motion to Appoint Tenaya Kolar to the SMS Board of Directors in the position of Parent Council Liaison in a term that expires in April of 2017. Jessica Banks 2nd. All in Favor: Jessica Banks Bobbi Filbert, Randy Flood, Greg Bloomfield, Stefanie O’Neill. Nays: None. No Discussion. Motion Passes. 2. Christine stated that there is a line item for Janitorial expenses in the budget. Bobbi expressed concern that we are spending too much money on small items and would like to see some cutbacks. The Board as a whole was uninformed by the previous administration as to the changes on Crystal Wold’s job description which caused the confusion. 3. Stefanie made a motion to remove Ben Rogers as a signer on the SMS bank account, add Crystal Wold as a signer to the SMS bank account, to cancel the credit cards issued to Ben Rogers, Svea Grover, and Mende Coblentz, to approve a credit card for Christine Fonner with a limit of $7,000, to approve a credit card for Crystal Wold with a limit of $1,500, and to approve a credit card with a limit of $1,500 for Kristen Funk. Jessica Banks 2nd. All in Favor: Jessica Banks Bobbi Filbert, Randy Flood, Greg Bloomfield, Stefanie O’Neill. Nays: None. No Discussion. Motion Passes. 4. Stefanie recommended a change to Policy 7400. The change removes the wording “subject to the approval of the State Board of Education” to “subject to compliance with all applicable Idaho Codes.” | | |
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| 1. Executive Session as Authorized by Idaho Code 67-2345b for personnel issues or other identified legitimate reasons as identified by Open Meeting Law if needed. | **Roll call In -** Randy Flood, Greg Bloomfield, Jessica Banks, Stefanie O’Neill, Bobbi Filbert.    **Roll call out -** Randy Flood, Greg Bloomfield, Jessica Banks, Stefanie O’Neill, Bobbi Filbert | | | | | |
| 1. Adjournment of June 29th, 2016 Board Meeting 2. Next Board Meeting Date: July 20, 2016 5pm | **7:35** | | | |  |  |

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.