**MEETING MINUTES OF THE BOARD OF TRUSTEES**

**March 3, 2014 6:30-8:30 PM**

**As Approved April 24, 2014**

1. A regular meeting of the Syringa Mountain School Board was held on March 3, 2014. Board Chair Greg Bloomfield presided. The following members were in attendance:

Greg Bloomfield, Chair

Ben Rogers, Treasurer

Travis Scott

Dr. Scott McLean

Phoebe Pilaro was absent.

The following staff were present:

Dr. Mary Gervase, Syringa Mountain School Acting Director

1. The Meeting was called to order at 6:35 PM.
2. Any Additions, Corrections, Modifications or Substitutions to the Current Agenda
	1. A motion was made by Travis Scott to append the agenda to set a parent meeting for SMS families. Motion was seconded by Greg Bloomfield and passes unanimously.
	2. A motion was made by Ben Rogers to append the agenda to include a recommendation to revise the Bylaws. Motion was seconded by Travis Scott and passes unanimously.
	3. A motion was made to approve the action agenda by Travis Scott:

Approval of minutes from February 4, 6 and February 20, 2014.

Approval of Budget expenditures.

Approval to become a member of the Idaho Charter School Network. $50

Motion was seconded by Ben Rogers and passes unanimously.

1. \*No public comment was submitted as per SMS Board policy 4105.
2. New Business
	1. Jolyon Sawry presented the updated Scope of Work proposals for Architecture, Electrical, Mechanical and Structural (see attached) necessary for building permit application. Building could begin as early as late April. Construction window is April through August though completion could occur as early as June/July.
	2. Ben Rogers made a motion to approve contracts to complete the required building drawings as presented tonight. Travis Scott seconded the motion. Motion passes unanimously.
	3. Request for additional time for Vitalink to finalize and provide the required Building Permit drawings from March 10 to March 17, 2014. Greg Bloomfield made a motion to extend the deadline for submittal of required forms and drawings for a building permit to March 17th, 2014. Ben Rogers seconded the motion and motion passes unanimously.
	4. Travis Scott made the motion to nominate Dr. Scott McLean to the Syringa Mountain School Board. Ben Rogers seconded the motion and motion passes unanimously. Dr. McLean shared his background as both the Vice President, President and the Development Chair for St. Luke’s Wood River Foundation. He continues to serve as a member of the Foundation Board. He serves on the Flourish Foundation Board, Ryan Redman as Director and the Little Sisters Board, Trevor Patzer as Director. Dr. McLean brings board and development experience to the SMS Board. He is committed to educational choice for the Wood River Valley.
	5. Sustainability Committee Recommendations were reviewed.
	6. Greg Bloomfield made a motion directing Dr. Gervase to arrange a parent evening for enrolled families that would include opportunities for parents to ask questions, develop a better understanding of the unique requirements and expectations of SMS. This would be a non-child event. Suggested that it be held when Dr. Goral is in town next. The motion was seconded by Ben Rogers and passes unanimously. Dr. Gervase will solicit help from the PR/ Marketing committee.
	7. Travis Scott made a motion to revise the bylaws as follows:
		* 1. ARTICLE 4
			2. BOARD OF DIRECTORS
			3. Section 4.1 Board of Directors
			4. The Board shall consist of Directors elected or appointed for a three (3) year term of office as set forth below. The number of Directors constituting the Board of the Corporation shall be an odd number not less than five (5) or more than nine (9) Directors.

Ben Rogers seconded the motion pursuant to meeting Idaho Code requirements. Dr. Gervase was directed to consult pertinent Idaho Code. The motion passes unanimously.

* 1. Travis Scott made a motion to adjourn the March 3, 2014 meeting. Ben Rogers seconded the motion and motion passes unanimously. Meeting adjourned at 8:30 PM.
1. Next board meeting date: March 19, 2014
2. Adjournment of March 3, 2014 Board Meeting

*\*Anyone wishing to address the Board must complete a “Request to Appear before the Board” form and submit to the Board chair prior the start of the board meeting. The Board will take public comment only at regular board meetings and only on matters scheduled on the agenda. Board work sessions do not include time for public comment. Each speaker will be limited to three (3) minutes. Total time allotted for public comment is at the discretion of the Board chair. Thank you for sharing your comments with us.* Legal Reference: I.C. Section 33-512(11) and section 67-2345.